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Headteacher: Mrs Sue Dutt B.Ed. M.A.

28 October 2009

Dear Parent / Guardian

Visit to Frogmore Paper Mill & Renewable Energy Systems – Tuesday 17th November 2009

As part of the Year 3 Geography curriculum – environment, we have arranged a two stage visit to Hemel Hempstead and Kings Langley. Your child will spend one session at Frogmore Paper Mill learning about the process of recycling paper and making some paper. There will be a second session at the Renewable Energy Systems site nearby where your child will see the wind turbine and learn about sources of alternative energy. The coach will transport the children between the two sites.

In order that we allow enough time to visit both centres we will need to register your child early so that we can board the coach for 9.00am on Tuesday 17th November. Please ensure that your child arrives at school by 8.45am on that day. We aim to be back at school for 4pm. Your child should bring a packed lunch in a disposable bag; no fizzy drinks please.

We have to ask for a voluntary contribution of £12.50 per pupil to cover the cost of transport and the paper mill visit. Please return the reply slip below along with the payment by the first day back after half term, Monday 2nd November.

We will need some adult helpers if you are available on this day please indicate in the space provided on the reply slip. If you have any queries regarding the arrangements please see your child's teacher.

Yours sincerely

Ms Ashby Ms Gardner

Class Teachers

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Frogmore Paper Mill – Tuesday 17th November 2009

Child's name:

Class:

I give my permission for my child to participate in this trip and enclose the £12.50 contribution.

I am / am not available to accompany the children on this visit.

Signed _____ Parent / Carer Date _____

