



Morgans Road, Hertford, Herts SG13 8DR

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✉ admin@morgans.herts.sch.uk

Headteacher: Mrs Sue Dutt B.Ed. M.A. Deputy Head: Mr Paul Miller BSc (Hons)

29th April 2009

Dear Parent/Guardian

Year 4 visit Hitchin Sikh Gurdwara- Tuesday 16th June 2009

As part of the Year 4 Curriculum the children will be visiting the Hitchin Gurdwara on the morning of Tuesday 16th June and aim to back to back at school in time for lunch.

The children will need to wear their school uniform but as a sign of respect, *please ensure all knees and arms are covered, the girls will need a head scarf and the boys will need to wear a cap/hat.* We may need to remove our shoes on entry.

We need to ask you for a voluntary contribution of **£5.50** to cover the cost of the trip. Please understand, that unless sufficient funds are received we may have to cancel the trip. If you are struggling to make payments or need to extend the payment deadline, please do speak to Mrs Thompson, the Finance Secretary, on 01992 528061, who will be happy to make arrangements that suit your family circumstances.

Please return the reply slip below along with the full payment (which we must point out is non-returnable) by **Friday 8th May 2009**. Cheques to be made payable to Morgans Primary School.

We may need to take some adult helpers with us. If you are available please indicate this on the form below. Please be aware you will not have your own child in your group. If you have any queries regarding the arrangements please see your child's teacher.

Yours sincerely

Miss Ledden

Class Teacher

Mrs Perks

Class Teacher

Year 4 – Hitchin Sikh Gurdwara Tuesday 16th June 2009

Name of child: _____ Class Teacher: _____

I would like my child to participate in the above visit and enclose my voluntary contribution of **£5.50**.

I *am / am not* available to accompany the children on this visit.

My contact details on this day in case of an emergency are _____

Signed _____ parent/carer.

